



PIXLEY & DISTRICT PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8
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COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD AT MUNSLEY W.I. HALL ON WEDNESDAY 31ST JULY 2017 AT 7.30PM

Agenda

1. To Accept any Apologies for Absence and Note the Reason
2. To Record any Declarations of Interest and Consider any Requests for Dispensations
3. Councillor Vacancies – To Note Councillor Vacancies and To Receive any Nominations for Co-Option
4. To Consider Approval of Minutes of Parish Council meeting held 24th May 2017
5. To Receive a Brief Report from Three Crosses Ward Councillor, Mr Jonathan Lester
6. Public Participation Session for Local Residents to raise matters relevant to the Parish Council (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
7. **Planning: NB: no paper copies of applications are available to view at the meeting unless specified**
 - 7.1 To Consider Planning Applications referred for comment: **(to be viewed online prior to the meeting)**
 - 7.1.1 **172351 – Callow Hills Business Park, Hereford Road, Ledbury**
Re-siting and revisions to approved workshop (150537dated 24.6.15) incorporating office and associated facilities and attachment to existing buildings, part adjustment to approved levels (northern section of approved storage yard), provision and enlargement of retention pond (part retrospective)
 - 7.1.2 **172069 - Ashperton Holiday Park, Ashperton, Herefordshire, HR8 2SE**
Proposed 3 no additional holiday let chalets. Also change of use of The Coach House annex from a holiday let chalet into an assistant holiday park managers/maintenance/groundsman's on site accommodation.
 - 7.1.3 **171164 - Aylton Court Paddock, Aylton Court, Aylton, Ledbury, Herefordshire**
Two stable buildings and access gate
 - 7.2 To Note Details of Decision Notices Received from Hereford Council: as per planning record below
8. **To Discuss Trumpet Travellers Sites and Receive any updates**
9. **To Receive an Update on Pixley and District Neighbourhood Development Plan**
10. **Information Section / Correspondence / Discussion:**
 - 10.1 To Review Information and Outstanding Actions
 - 10.2 To Receive Update on Ashperton Railway Bridge
 - 10.3 To Discuss Defibrillator installed at Trumpet Garage
 - 10.4 To Discuss Lorry Parking at Poolend
 - 10.5 To Note that Tour of Britain Cycle Race 2017 is going along A438 on 10th September 2017
11. **Highways/Footpaths:**
 - 11.1 To Note any new Highway and Footpath Defects
 - 11.2 To Decide any Jobs for the Lengthsman
12. **Finance / Governance:**
 - 12.1 To Note Finance Report and Bank Balances
 - 12.2 To Consider Payments of Outstanding Accounts
 - 000424: SLCC - Annual Subscription - £139.00
 - 000425: J Chester – clerk salary Junel/July and expenses – as agreed
 - 000426: DJN Planning Ltd – NDP support - £2372.95
 - 000427: Autela Payroll Services – Q1 - £38.40
 - 12.3 To Discuss Bank Signatories
 - 12.4 To Discuss Herefordshire Council Code of Conduct
 - 12.5 To Discuss obtaining grant for website, laptop and printer to comply with Transparency Act requirements
13. **Reports:** To Receive any Reports from Meetings Attended
14. **Training:** To Note any forthcoming training dates
15. **To Raise items for next scheduled Parish Council Meeting (no discussion)**
16. **To Note Date of Next Meeting – Monday 25th September 2017**

Signed:

JL Chester

(Clerk to the Parish Council)

Dated: 14th July 2017

The press and public are cordially invited to attend the meeting

INFORMATION SHEET – JULY 2017

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- End of Year Accounts prepared and sent to external auditor
- HALC “In the Open” training event attended
- SLCC meeting attended
- Website updated
- Trumpet travellers site FOI sent
- Planning enforcement contacted re Quarry Lodge habitation
- Annual Leave – Monday 17th July – Monday 31st July

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- HALC - Information Corner June *
- HALC - Training Diary *
- Herefordshire Council – Rural Sites DPD Consultation *
- Herefordshire Council – Broadband Event invitation 19th June *
- Herefordshire Council – letter re Code of Conduct *
- Herefordshire Council – Invitation to 2018/19 Budget Consultation, Town Hall Hereford Tues 4th July 6.30pm *
- Herefordshire Council – introduction of car parking changes at Wye Valley Trust Community Hospitals*
- Herefordshire Rural Hub – July newsletter *
- Herefordshire Council – Fly Tipping *

* Circulated to Cllrs.

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting:-

| | | | | |
|----------|------|-----------------|----------|---|
| March 17 | 4 | All cllrs | ongoing | Spread the word about cllr vacancies |
| March 17 | 6 | Ward Cllr | | Arrange meeting with cabinet member for highways re Ashperton bridge |
| March 17 | 7.3 | Ward Cllr Clerk | complete | Put forward challenges raised re discrepancies on arc4 report Send letters to HC asking questions to be answered |
| March 17 | 9.1 | Clerk | complete | Order 30 verge markers @£16 each |
| March 17 | 9.2 | Clerk | reported | Report potholes on Glebe Lane, Lillands Lane and Trumpet Crossroads |
| March 17 | 9.2 | Clerk | complete | Ask lengthsman if he can repair potholes on minor roads - NO |
| May 17 | 5 | Clerk | complete | Forward new councillor paperwork to Hfd Council |
| May 17 | 5 | Clerk | complete | Advise Hfd Council of resignations |
| May 17 | 11.4 | Clerk | complete | Forward contract to Balfour Beatty |
| May 17 | 14 | Clerk | complete | Arrange printing of flyers for NDP presentation evening |
| May 17 | 15 | Clerk | complete | Complete and Send off End of Year Accounts to external auditor |
| May 17 | 15.4 | Clerk | complete | Confirm Insurance renewal with Came & Co |
| May 17 | 16.1 | Clerk | complete | Chase Balfour Beatty for materials ordered |
| May 17 | 16.3 | Clerk | | Arrange first aid training evening for defibrillator |
| May 17 | 16.4 | Clerk | | Defer litter picks to spring 2018 |

PLANNING RECORD – (last six months)

| <u>DATE</u> | <u>APPL. NUMBER</u> | <u>DESCRIPTION</u> | <u>PC COMMENT</u> | <u>HFDS COUNCIL DECISION</u> |
|-------------|---------------------|--|-----------------------------|------------------------------|
| 17.11.16 | 163531 | The Castle, Ashperton, Ledbury Proposed conversion of outbuilding to single dwelling | PC support this application | GRANTED 20.1.17 |
| 26.1.17 | 170080 | Sunnybank, Baregains Lane, HR8 2JR Variation of condition 2 of permission 162484 – single storey extension – alteration to elevation (SW roof) | PC no objections | GRANTED 1.3.17 |
| 2.2.17 | P170178/F | Woodside Lodges, Falcon Lane, Ledbury, HR8 2JN Change of use to site 3 lodge style twin unit caravans in place of previous permission for log cabins | ** ADVICE ONLY ** | GRANTED 23.3.17 |
| 13.2.17 | 163999 | Mikes Meadow Glamping, Tompion, Munsley, HR8 Proposed change of use of land from agricultural to siting of camping pods for business, including replacement of timber outbuilding with a new toilet and shower block | PC support this application | GRANTED 30.3.17 |

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| 13.3.17 | 170441 | Ashperton Primary Academy, HR8 2SE Construction of an outdoor multi-use games area and link paths | PC support this application | GRANTED 27.4.17 |
| 24.3.17 | 170645 | The Strawhouse, Pixley, HR8 2RL Façade remodeling and single storey extension of an existing dwelling | PC no objections | GRANTED 11.5.17 |
| 6.4.17 | 171108 | Quarry Lodge, Little Verzons, Ledbury, HR8 2PZ Proposed extension to rear of holiday lodge | PC support this application | GRANTED 25.5.17 |
| 7.4.17 | 171252 | Land at Brook Farm, Little Marcle, HR8 Application for variation of condition 2 of planning permission 161637 – replacement of approved plans to allow revisions to design and layout | PC support this application provided agricultural tie remains | GRANTED 29.6.17 |
| 13.4.17 | 171315 | Land North of A438, Wallers Green, Ledbury Proposed digestate storage tank, access track and containment bund | PC support this application | GRANTED 11.7.17 |