



PIXLEY & DISTRICT PARISH COUNCIL

Parish Clerk: Janet Chester
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Minutes of the Parish Council meeting held on Wednesday 30th March 2016

Present:

Councillors D Hewitt, K Bray, Mrs L Clothier, Mrs W Cox, Mrs J Cowell, K Davies, A Harris, P Hawker, M Skittery, S Swaites, Mrs M Thwaites & P Whitfield

In attendance:

Three Crosses Ward Councillor Jonathan Lester
Janet Chester – Parish Clerk

Members of the Public: 2

ITEM	MINUTES	ACTION								
1.0	<p>To Accept Apologies for Absence And Note Reason</p> <p>Cllr A Mawby (holiday)</p>									
2.0	<p>To Receive & Record Declarations of Interest and Requests for Dispensations - none</p> <table border="1"> <thead> <tr> <th>Cllr Name</th> <th>Agenda Item</th> <th>Interest Declared</th> <th>Nature of Interest</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Cllr Name	Agenda Item	Interest Declared	Nature of Interest					
Cllr Name	Agenda Item	Interest Declared	Nature of Interest							
3.0	<p>To Consider Approval of the Minutes of the Meeting held Monday 25th January 2016 (previously circulated)</p> <p>The minutes of the meeting were agreed as a true and accurate record and were duly signed by the chairman.</p>									
4.0	<p>Open Forum to allow Local Residents the opportunity to raise matters relevant to the Parish Council</p> <p>Two residents gave their opinions on the alleged continuing problem with HGV's using Glebe Lane. These were listened to and would be further considered by councillors in agenda item 6b.</p>									
5.0	<p>To Receive Brief Report from Three Crosses Ward Councillor Jonathan Lester</p> <p>Ward Cllr Lester advised that in his role as cabinet member for Childrens wellbeing in February he launched Herefordshire Councils Capital Investment Strategy for schools in Herefordshire to try and future proof all schools in terms of both buildings and budgets by working together perhaps by sharing a head teacher and/or resources. He gave Broadlands Primary at Aylestone as an example of reinvesting in the countys education. However, the Secretary of State has issued the white paper Education Excellence for Everyone which will mean that the county council will have its assets stripped and funds handed to a government quango. Cllr Lester is having a number of</p>									

<p>6.0</p>	<p>meetings with our MP's as no academies pay business rates so this paper would have serious repercussions on Herefordshire Council.</p> <p>Herefordshire Council are also formulating the disposal process of its small holdings and has also had a request from Central Government to take on Syrian refugees, unaccompanied children and asylum seekers, the council is investigating its options and what is the best solution for all. An increased Council Tax of 3.9% has been agreed and bills issued to residents. Future elections are to take place 5th May West Midlands Police and Crime Commissioner and EU referendum on 23rd June.</p> <p>6.0 Correspondence / Discussion</p> <p>a) To discuss the green triangle at Aylton</p> <p>Concerns were raised about the green triangle being damaged by vehicles. The adjacent property is for sale and does not have an allocated parking area. The suggestion of putting up a fence was discussed but it was AGREED to speak to the new owners about this problem before reaching a decision. RESOLVED</p> <p>b) To discuss HGV's in Glebe Lane</p> <p>Cllrs Cox and Mawby had visited Glebe Lane and Dragon Orchard and obtained a record of vehicle movement data. The damage to verges was felt to be in line with all lanes during the winter. Cllr Lester had spoken to the planning enforcement officer who has a few more questions to be answered before reaching a decision. There are plans to relocate the Dragon Orchard business in August. The school bus does not use Glebe Lane. The parish council had investigated legislation for HGV's and use of lanes. Traffic Regulation Orders and signs advising lane is unsuitable for HGV's could be obtained at an unjustifiable cost but cannot prevent HGV's using the lane. It was agreed that the parish council take no further action on this matter. RESOLVED</p> <p>c) To discuss Fastershire Broadband</p> <p>There has been no more progress in this area since January. Cllr Lester advised that Phase 2 tendering is due soon so is focusing BT and Herefordshire Council and matters are coming to a head as to what has been done and what is still to do in the county.</p> <p>d) To Consider Neighbourhood Planning</p> <p>It was AGREED that a Neighbourhood Plan would protect the parishes' rural status, all are RA3 classification in Herefordshire Council's Core Strategy. A meeting is to be held to gauge residents' thoughts. RESOLVED</p> <p>e) To note reply from Ashperton Primary Academy re parking and verges on Heywood Lane</p> <p>The school has replied advising that they have written to all parents and will continue to monitor the situation. NOTED</p> <p>f) To note breakdown of Herefordshire Council Tax charges on a Band D property in the parishes</p> <p>2016/17 precept of £6050 has been agreed by Herefordshire Council who have advised that there are 228.07 Band D properties in the parishes which equates to £26.53 per property. NOTED</p>	<p>DH</p> <p>ALL</p> <p>Clerk</p>
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7.0	<p>Planning</p> <p>a) Planning Application(s) to be Considered: none</p> <p>b) To note planning decisions of Herefordshire Council – as per planning record attached and www.herefordshire.gov.uk RESOLVED</p>	
8.0	<p>Highways & Footpaths</p> <p>a) To receive Report from Balfour Beatty Locality Steward</p> <p>The weekly reports received by email were noted.</p> <p>b) To Receive any new issues on Road Conditions/ Flooding/ Traffic Management</p> <ul style="list-style-type: none"> • A number of drains along the A4172 need checking as water is flooding / pooling in various places during storms. • A culvert between Pixley Court and Knapp Farm drive needs checking as it is thought to be blocked and causing flooding • Flooding at Poolend - Cllr Harris reported that he had spoken to Herefordshire Council and the Environment Agency. It was decided to ask the Locality Steward to check the culvert for any blockages. RESOLVED <p>c) To Receive any new lengthsman / P3 footpath works to be carried out</p> <p>A contract and list of highway and footpath jobs has been drawn up by the clerk and given to the lengthsman. He has provided his certificate of insurance. The clerk has chased and is awaiting an invoice for all works completed before the end of March so that costs can be reimbursed from Herefordshire Council lengthsman grant scheme. RESOLVED</p>	<p>Clerk</p> <p>Clerk</p>
9.0	<p>Finance</p> <p>a) To Consider using a service provider for Payroll & Pension</p> <p>To comply with the latest payroll and pension legislation the clerk asked councillors to consider using a payroll service provider. A quote of £10 per month was given which was deemed very reasonable compared to others. It was AGREED to use Autela Payroll Service with effect from the new financial year. RESOLVED</p> <p>b) To Consider Finance Report and Bank Balances</p> <p>The finance report was noted and agreed. Bank Balances – Current Account as at 1st March 2016 £4383.50, Reserve Account as at 1st March 2016 £2808.88 RESOLVED</p> <p>c) To Consider Payments:- RESOLVED</p> <p style="padding-left: 40px;">00396: HALC – Annual Subscription - £431.22 00397: Herefordshire Council – 2015 Election Fees - £132.00 00398: Clerks salary Feb/March and expenses (as agreed) 00399: D Hewitt - reimbursement of Pixley Website fee - £23.99 – 2 year fee</p>	<p>Clerk</p>
10.0	<p>Training / Meetings</p> <p>a) To note dates of upcoming meetings and make note of any required places</p>	

	<p>HALC Training Programme for April 2016 noted</p> <p>b) To receive Report from any Meetings Attended –</p> <p>HALC Eastern Area meeting 17th March – Cllrs Hewitt, Bray, Clothier and Thwaites and the clerk attended. Balfour Beatty Locality Steward Cathy Berkeley was guest speaker and answered a number of questions. HALC have launched a new website. The clerk advised members of the user name and password.</p> <p>11.0 To Note & Review the Information Sheet – reviewed and noted</p> <p>12.0 To Raise Items for the next scheduled Parish Council meeting</p> <ul style="list-style-type: none"> • Fastershire Broadband • Neighbourhood Development Plan • Polytunnels <p>13.0 To Note Date & Time of Next Scheduled Meeting</p> <p>Monday 23rd May 2016 at Munsley WI Hall Annual Meeting of the Parish Council A date for the Annual Parish Meeting will be advised pending availability of Neighbourhood Plan Advisors.</p> <p>The chairman declared the meeting closed at 21.38pm</p> <p>Signed..... Dated 23rd May 2016 Chairman</p>	<p>All</p> <p>Clerk</p>

INFORMATION SHEET – MARCH 2016

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Monthly PAYE RTI completed
- Website Updated with documents to meet Transparency Law requirements
- Highway problems discussed with Locality Steward
- Lengthsman given work list for highways and footpaths
- Copy of lengthsman Insurance certificate received
- CiLCA portfolio completed and submitted to examiner

EMAIL CORRESPONDENCE RECEIVED

- HALC – Information Corner 10 Feb *
- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Newsletter Feb 2015 *
- Herefordshire Council NDP Team – Invitation to funding workshop *
- Herefordshire Council NDP Team – Newsletter 12 *
- Herefordshire Council NDP Team – Info re CIL consultation *
- A Bush, Herefordshire Council – unrecognized ways project 18th April *
- A Bush, Herefordshire Council – Police & partners contact events *
- A Bush, Herefordshire Council – Herefordshire Council Economic Master Plan *
- A Bush, Herefordshire Council – Invitation to National Conference, Good Grief - The loneliness of bereavement *
- Hub Admin – Rural hub March newsletter *
- Susannah Gilson – Have a say engaging with your council *

* Circulated to Cllrs.

OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held on 25th January 2016:

May 2015	11	Cllr Harris		Update website
May 2015	14a	clerk	Reported	Chase BB re reinstating railings over culvert at Snowhill CAS-537926-Z8X5J0
July 2015	7	Cllr Harris		Add "Contact the Elderly", Age UK & Neighbourhood Watch details to website
July 2015	10b	Ward Cllr Lester	ONGOING	Enquire why noisy "re-surface" was used by residences in Little Marcle
Sept 2015	9b	clerk	Reported	Report large pothole on U67406 Patches Wood CAS-537921-M4Q7L6 Grips is Baregains Lane need re-instating CAS-537923-R0Y8D3
Nov 2015	9b	Cllr Harris		Investigate problem of flooding at Poolend
Nov 2015	9b	clerk	Requested	Request an extension of speed limit to cover Poolend bus stop
Jan 2016		clerk	Reported	Blocked drains causing flooding:- A438 by the Nest CAS-557481-L9G8T3 A438 opposite Verzons CAS-557482-K6L9X0 A438 Poolend CAS-557487-Y9L4R3 A438 Alexander Park CAS-557484-R2Z9Z6 A4172 CAS-557491-P5F6K9
Jan 2016	4	Cllrs Cox & Mawby	complete	Make site visit to Dragon Orchard
Jan 2016	4	Ward Cllr		Pursue Hfd Council response to HGV complaint
Jan 2016	5	Ward Cllr		Circulate Hfd Council mid term finance report
Jan 2016	6	Clerk	complete	Advise Hfd Council of co-option of Cllr Bray
Jan 2016	7a	Cllr Hewitt		Pursue Fastershire Broadband
Jan 2016	9c	Clerk	complete	Obtain copy of lengthsman insurance & give him job list

PLANNING RECORD

<u>DATE</u>	<u>APPL. NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFDS COUNCIL DECISION</u>
Jan 2016	153629	May View, Falcon Lane, Ledbury, Herefordshire (Outline application)	PC agree in principle but	REFUSED 28.1.2016

		Site for erection of one single storey dwelling with separate vehicular access off Baregains Lane	concerns over access	
Jan 2016	153735	The Coach House, Ledbury, Herefordshire, HR8 2PZ Proposed replacement porch with new G/F WC facilities. New single storey rear extension and new decked terrace, interior alterations and adjusted driveway access	PC support this application	GRANTED 9.2.2016
12.2.16	160345	Old Shire House, Aylton, Ledbury, HR8 2QE Proposed replacement of rear lean-to extensions with new single storey flat roof extension	PC no objections	