



PIXLEY & DISTRICT PARISH COUNCIL

Parish Clerk: Janet Chester
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Minutes of the Parish Council meeting held on Monday 28th November 2016

Present

Councillors Mrs L Clothier, K Bray, Mrs W Cox, Mrs J Cowell, K Davies, P Hawker, A Mawby, M Skittery, M Thwaites, & E Thompson

In attendance

Three Crosses Ward Councillor Jonathan Lester
Janet Chester – Parish Clerk

Members of the Public: 2

Cllr Clothier welcomed everyone to the Meeting of the Parish Council

1. To Accept Any Apologies for Absence and Note the Reason

Cllrs S Swaithes (bereavement) & Cllr D Hewitt (work commitment)

2. To Receive Declarations of Interest and Requests for Dispensations –

Cllr Name	Agenda Item	Interest Declared	Nature of Interest
Cllr Cox	7.1.1 163224 Planning App Land at The Vern	NDPI	Neighbour

3. To Consider Approval of Minutes of the meeting held on Monday 26th September 2016 (previously circulated)

The minutes of the previous meeting were agreed as a true and accurate record and were duly signed by Cllr Clothier.

4. Councillor Vacancy

A vacancy has arisen on the parish council due to Andrew Harris not having attended a meeting for over six months therefore disqualifying himself. The clerk has advised Herefordshire Council and a vacancy notice will be displayed on the notice boards and website. Councillors were asked to spread the word to possible interested parties.

5. To receive a brief report from Ward Councillor J Lester

Cllr Lester advised that Herefordshire Council (HC) are currently concentrating on their 2017/18 budget which is currently under consultation. Central Government grant has been reduced by 90% between 2010 and 2016 and HC need to find savings of £7m in 2017/18. They have a gross budget from government of £360m, £116m of which is ring-fenced for schools, £50m for housing benefit, £9.7m public health, £13.3m better care fund and £28m fees, rents and charges. They have a

Action

All

net budget of £145m - £53m for adult social care & wellbeing, £23m for children's services and the remainder for roads, planning etc. HC have balanced their budget for the last three years and will discuss the 2017/18 budget at the February meeting and decide it at the March meeting. Between 2010 and 2020 they are having to make savings of £87m. In this time HC have achieved the development of the Old Cattle Market which is proving to be the fastest rising development in the country. Hereford bypass will be completed by 2027 and £47m funding has been agreed from Government. £23m energy and waste plant has been built, 65m wheelie bins delivered. Balfour Beatty have made £3m savings whilst resurfacing 19% of the county's highway network. Fastershire broadband is now reaching 80% of the county. In 2012 HC was in special measures for Safeguarding children, this is improving. In Key Stages 1, 2 & 4 results are above national average and early years provision statistics are encouraging. £8m has been invested in Schools Capital Investment programme which has resulted in a new school being built in Colwall. First time offender rates have halved. HC have agreed to take 25 unaccompanied asylum seeker children by July 2017.

6. Public Participation Session

The owners of The Coach House Munsley attended the meeting asking for advice on an issue which was affecting them. Water off the A438 is directed into two drains that travel under their garden and there is a problem that their garden is becoming badly flooded as the water is not draining away. Herefordshire Council and Balfour Beatty have viewed the drains and advised that an agreement must have been made with a previous owner of the property and suggested the current owner divert the water to outside their boundary, but the owners would prefer to solve the problem rather than divert it onto their neighbours. This matter was discussed by councillors under agenda item 9.1 below.

7. Planning

7.1 To Consider Planning Applications referred for comment:

7.1.1 163224 - Land at The Vern, Munsley, Ledbury, HR8 2SQ

Proposed replacement dwelling, with integral garage and garden store outbuilding. Change of use of agricultural land to residential.

PC Comment: The Parish Council support this application

7.1.2 163531 – The Castle, Ashperton, Ledbury

Proposed conversion of outbuilding to single dwelling

PC Comment: The Parish Council support this application

7.2 To Note any Details of Decision Notices received from Herefordshire Council : as per planning record NOTED

8. Neighbourhood Development Plan

8.1 Report from Pixley & District NDP Group

Dr David Nicholson has been appointed as planning consultant. A grant will be applied for to cover anticipated expenditure until the end of the year. The next meeting of the Steering Group will be held on Wednesday 7th December to outline the process and form a timeline etc.

All

9. Correspondence / Discussion / Consultation

9.1 To Discuss letter from resident regarding drainage and flooding at The Coach House, Munsley

This matter detailed in minute 6 above was discussed by councillors at length and various options suggested to the property owners. The Parish Council to send a letter to Cabinet Member for highways Cllr Rone asking for Herefordshire Council to fully investigate and provide evidence of agreement made with previous landowner.

Clerk

9.2 To Receive update on Preferred Option of Travellers Site Consultation

The clerk has received acknowledgement of the parish councils' letter being received by Herefordshire Council. Ward Cllr Lester advised that a response is anticipated in late spring/early summer 2017.

9.3 To Discuss Defibrillator(s) for parish

This was agreed to be a good idea. Trumpet Garage have offered to have the cabinet fitted to the external of their premises as staff have already received training. The clerk will pursue grant funding to cover the cost of a defibrillator and cabinet. If the grant application is successful training will be arranged for local residents. **RESOLVED**

Clerk

9.4 To Consider joining Ledbury Places

Cllr Clothier encouraged everyone to consider joining the membership of Ledbury Places, a group concentrating on the preservation and public ownership of five heritage buildings in Ledbury.

All

9.5 To Receive Comments on Bosbury Neighbourhood Development Plan Consultation and Much Marcle NDP consultation

No comments made were made on either.

9.6 To Discuss Parish Council Website

Cllr Hewitt has updated the website. Local businesses have been contacted to advertise on the website. Suggestions were made of more information being made available about what the parish council spend residents money on e.g. by showing lengthsman works completed.

Clerk

10. Highways and Footpaths

10.1 To Note Tour of parishes completed with lengthsman and raise any new Highway and Footpath Defects

The chairman, clerk and Cllrs Bray & Thwaites undertook a parish tour with the lengthsman to identify defects. A number of defects were identified which the lengthsman has been asked to do. Due to time constraints some of the area still needs to be visited. The lengthsman grant expires in March 2017 so the lengthsman is to be asked for timely invoices. Cllrs reported that there is a dip in Glebe Lane and the verge in Haywood Lane that need investigating by Balfour Beatty. **RESOLVED**

Clerk / LC /
KB / MT

10.2 To Discuss Future Provision of Speed Indicator Devices

Balfour Beatty and Herefordshire Council have purchased new SID's and are reviewing these schemes. It is proposed that each deployment will cost £250+ VAT. This was deemed to be too expensive by councillors so no SID's will be deployed. **RESOLVED**

11. Finance:

11.1 To Note Finance Report and Bank Balances

Finance report was noted. Bank balances as of 1st November 2016 – current account £6150.10 and reserve account £2809.82. **NOTED**

11.2 To agree payment of outstanding accounts:-

Payments **RESOLVED**

000410: Aylton Church - Churchyard Maintenance - £60.00
 000411: Little Marcle Church – Churchyard Maintenance - £60.00
 000412: Munsley Church – Churchyard Maintenance - £60.00
 000413: Pixley Church - Churchyard Maintenance - £60.00
 000414: Clerks salary Oct/Nov and expenses (as agreed)
 Direct Debit – Information Commissioners Office – Data Protection
 Annual Fee - £35.00

11.3 To Discuss Precept requirement for 2017/18

This was discussed and the parish council decided to request £6500. **RESOLVED**

12. Information Section / Correspondence / Discussion

12.1 To Review Information and Outstanding Actions – Noted, updated and RESOLVED

13 Reports – none

14 Training / Meetings:

HALC Training Diary was noted. Cllrs were asked to let the clerk know if they wanted a place booked for them on any of the courses.

12th December – Cyber Security meeting

15 Items for next meeting (No Discussion)

- NDP Report
- Councillor Vacancy
- Defibrillator

16 To Note date and time for Next Scheduled Meeting

Monday 30th January 2017, Munsley WI Hall at 7.30pm

The chairman declared the meeting closed at 10.03pm

Signed:
Chairman.

Date:

INFORMATION SHEET – NOV 2016

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- NDP support work done
- Parish Tour undertaken with Lengthsman to identify jobs
- HALC “Social Media & The Law” training course attended
- SLCC meeting attended
- HALC AGM & Conference attended

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Briefing Notes & Presentation *
- HALC – Eastern Area Meeting 9th Nov papers *
- HALC – AGM & Conference *
- Herefordshire Council – Hfd Council Budget Meeting 28th July Presentation Slides *
- Herefordshire Council – Refugee & Asylum Seeker update *
- Herefordshire Council – Local Flood Risk Management Consultation 30 Jan 2017 *
- Herefordshire Council – “Your conversation” Healthwatch survey *
- Herefordshire Council – Broadband Survey *
- Herefordshire Council – Parliamentary Constituency Boundary proposals *
- Herefordshire rural Hub Newsletter *
- West Mercia Police – SNT Newsletter *

* Circulated to Cllrs.

OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held on 26th September 2016:

Jan 2016	7a	Cllr Hewitt		Pursue Fastershire Broadband
March 16	6a	Cllr Hewitt		Speak to new owners of property adj to Aylton triangle
Aug 2016		Clerk	Reported	Chase BB re reinstating railings over culvert at Snowhill CAS-537926-Z8X5J0
Aug 2016	8	Clerk	complete	Re-appoint lengthsman and issue job list
Sept 2016	7.1	Clerk		Apply for NDP grant
Sept 2016	8.4	All Cllrs		Forward broadband experiences to clerk
Sept 2016	9.3	Clerk		Produce notice advising it is residents responsibility to protect home from flooding

PLANNING RECORD

<u>DATE</u>	<u>APPL. NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFDS COUNCIL DECISION</u>
Jan 2016	153629	May View, Falcon Lane, Ledbury, Herefordshire (Outline application) Site for erection of one single storey dwelling with separate vehicular access off Baregains Lane	PC agree in principle but concerns over access	REFUSED 28.1.2016
Jan 2016	153735	The Coach House, Ledbury, Herefordshire, HR8 2PZ	PC support this application	GRANTED 9.2.2016

		Proposed replacement porch with new G/F WC facilities. New single storey rear extension and new decked terrace, interior alterations and adjusted driveway access		
12.2.16	160345	Old Shire House, Aylton, Ledbury, HR8 2QE Proposed replacement of rear lean-to extensions with new single storey flat roof extension	PC no objections	REFUSED 19.4.2016
28.4.16	150765	Trumpet Fields adj A438, Trumpet, Ledbury APPEAL APP/W1850/W/16/3148136 Erection of polytunnels on fields at Trumpet for covered commercial growing of soft fruit and new pond area	PC object	APPEAL GRANTED 17.8.16
29.4.16	161071	Field Access off A438 at Wallers Green, Opposite Horizons, Hereford Road, Ledbury New access for agricultural field	PC support this application	GRANTED 27.5.16
1.6.16	161637	Land at Brook Farm, Little Marcle, Ledbury Proposed erection of an agricultural managers/stockmans dwelling	PC support this application	GRANTED 23.7.16
15.6.16	161810	White House, Aylton, HR8 2RQ Works to various trees	PC no objections	GRANTED 25.7.16
16.8.16	162103	Ledbury Football Development Centre, Little Marcle Road, Ledbury Change of use of agricultural land into sporting use	PC letter of concerns sent	WITHDRAWN 10.11.16
23.8.16	162484	Sunnybank, Baregains Lane, Little Marcle, HR8 2JR Single storey extension	PC support this application	GRANTED 27.9.16
26.8.16	162645	The Castle, Ashperton, Munsley, Ledbury (PRIOR APPROVAL ADVICE) – Agricultural to residential Proposed conversion of barn to single dwelling	PC no comment to make	PLANNING APP REQ
2.9.16	162569/16 2570	Little Marcle Court, Little Marcle, HR8 2LB Replace existing rear sun room with new sunroom including a cellar below	PC support this application	GRANTED 20.10.16
29.9.16	163061	Old Shire House, Aylton, Ledbury, HR8 2QE Proposed demolition of existing extensions and replacement with two storey rear extension	PC no objection	GRANTED 7.7.16
28.10.16	163224	Land at The Vern, Munlsey, Ledbury, HR8 2SQ Proposed replacement dwelling, with integral garage and garden store outbuilding. Change of use of agricultural land to residential	PC support this application	
17.11.16	163531	The Castle, Ashperton, Ledbury Proposed conversion of outbuilding to single dwelling	PC support this application	