

# PIXLEY & DISTRICT PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ Tel: 01531 670036  
email:- pixleyclerk@btinternet.com website:- <https://pixleyanddistrictpc.org.uk>

## Minutes of the Parish Council meeting held on Monday 30<sup>th</sup> July 2018

### Present

Councillors K Bray (KB), Mrs J Cowell (JC), K Davies, P Hawker (PH), A Mawby (AM), M Skittery (MS), S Swaithe (SS), E Thompson (ET) and Mrs M Thwaites (MTh)

### In Attendance

Three Crosses Ward Councillor Jonathan Lester  
Janet Chester – Parish Clerk

### Members of the Public: 1

The Chairman Cllr Bray welcomed everyone to the meeting

### 1. Apologies for Absence

Cllrs I Pritchard & M Tristram (holiday)

### 2. Declarations of Interest and Requests for Dispensations

Cllr Skittery declared an interest in agenda item 7.1b Planning Application 182203 as he is a neighbour of the applicant.

### 3. Councillor Vacancies

No nominations were received. The clerk reminded councillors that there are now three vacancies on the parish council, one for Aylton, one for Munsley and one for Pixley, all of which can be filled by co-option.

### 4. Approval of Minutes of Parish Council meeting held on 21st May 2018

**RESOLUTION:** The minutes of the parish council meeting held on 21<sup>st</sup> May 2018 having previously been circulated, and after making an amendment to minute 16b which was initialled, were AGREED and duly signed by the Chairman.

Cllr Thompson had some general concerns but did not go into detail so was asked to formally send these concerns to the chairman who would then consider calling an extra-ordinary meeting to discuss them.

### 5. To Receive a Brief Report from Three Crosses Ward Councillor, Mr Jonathan Lester

Ward Councillor Lester reported that during the recent democracy week he met with local children to discuss politics, council and answer any questions they had. The recent Herefordshire Council Budget Consultation meeting was well attended. As Council Leader Cllr Lester wants greater communication with parish councils and has arranged for cabinet briefings to be sent to all parish clerks for circulation to councilors. At the cabinet meeting on 13<sup>th</sup> July capital expenditure was decided and a motion was discussed that all remand cases are now heard in Kidderminster not Hereford. Cllr Lester is to write to the Lord Chancellor outlining the inconvenience for Herefordshire residents. The route of the Hereford by-pass has been decided, the red route considered the best option given environmental constraints. Ward Cllr Lester visited 10 Downing Street and met the Prime Minister.

Ward Cllr Lester was asked when the report on the A4172 speed would be finished. He was also asked if Herefordshire Council has a strategy for developing infrastructure and schools in Ledbury with the proposed housing developments.

## 6. Public Participation Session for Local Residents to raise matters relevant to the Parish Council

No matters raised.

## 7. Planning:

### 7.1 Planning Applications Considered for Comment: (to be viewed online prior to the meeting)

#### a) 181806 Yew Tree Farm, Aylton, HR8 2RQ

Proposed conversion of attached former cider mill and dairy to domestic accommodation. Remedial works and installation of new bathrooms.

**RESOLUTION / ACTION:** The Parish Council have no objections to this application.

#### b) 182202 Newbridge Farm Park, Newbridge Farm, Aylton, HR8 2QG

Proposed extension to hay barn to create new animal display barn

**RESOLUTION / ACTION:** The Parish Council support this application but wish to ensure that footpath LM4 which runs along through this property is not obstructed by the extension

### 7.2 To Note Details of Decision Notices Received from Herefordshire Council

As planning record below. The Verzons application 172442 has been refused.

## 8. Pixley and District Neighbourhood Development Plan

### 8.1 Update on NDP

The NDP is now at Regulation 16 stage and Herefordshire Council are carrying out the statutory consultations and regulatory habitat assessments. The Regulation 16 consultation ends on 23<sup>rd</sup> August.

**RESOLUTION / ACTION:** Noted.

## 9. Information Section / Correspondence / Discussion:

### 9.1 To Review Information and Outstanding Actions

**RESOLUTION / ACTION:** Reviewed and Updated. The councillors were asked to spread the word about the councillor vacancies. The clerk has again asked for Balfour Beatty to view the overgrown roadside hedges at Alexander Park and Old Castle that need trimming back.

### 9.2 To Discuss Little Marcle Church

Questionnaires have been circulated in the local area by the friends of the PCC asking about the future of the church and the feedback received is being analysed.

### 9.3 To Discuss Old Pickling Plant

The question was asked whether Herefordshire Councils Travellers Site Document had been approved. What can the Parish Council do to prevent this site being considered as a travellers site in the future and who is the registered owner of the site and is the site for sale.

**RESOLUTION / ACTION:** The clerk will investigate and try and obtain answers to the above questions and report back at the next meeting.

## 10. Highways/Footpaths:

### 10.1 To Receive Update ref. A4172 Speed (if any)

No update received, Item deferred.

**10.2 To Receive Update on Ashperton Bridge (if any)**

No update received, Item deferred.

**10.3 To Receive Report from Footpath Officer(s)**

Footpath LM4 is still obstructed so the clerk was asked to chase the landowner to spray the footpath to clear the obstruction. The lengthsman is due to come in September to complete our list of jobs.

**10.4 To Receive any New Highway Defects**

There are a number of road signs left about the parish that Balfour Beatty still haven't collected. There are still potholes needing repair on Aylton Court Road.

**10.5 To Confirm and Decide any Jobs for the Lengthsman**

The lengthsman is due to come to the parish to do our "jobs list" in September. If councilors note any defects please let the clerk know so that they can be added to the list.

**11. Finance / Governance:**

**11.1 To Note Finance Report and Bank Balances**

Finance Report noted. Bank Balances as at 1<sup>st</sup> July 2018 current account £8053.17 reserve account £2812.19.

**RESOLUTION / ACTION:** Cllr Mawby suggested that the report could be laid out differently and it was AGREED that he has a meeting with the clerk to discuss further.

**11.2 To Consider Payments of Outstanding Accounts**

- 000455: Autela Group – Payroll Services Q1 - £46.80
- 000456: J Chester – clerk Salary & expenses June/July – as agreed
- 000457: HMRC – PAYE June/July - £44.80
- 000458: Munsley WI – Hall hire - £71.65

**RESOLUTION / ACTION:** All above payments were AGREED.

**12. Reports: To Receive any Reports from Meetings Attended**

None.

**13. Training: To Note any forthcoming training dates**

A new HALC Training Diary is expected for the Autumn. The clerk was asked to arrange a further defibrillator training evening and a Neighbourhood Watch meeting for residents to also attend in the autumn.

**14. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)**

- Little Marcle Church
- Pixley Church
- Defibrillator Training
- Pickling Plant
- A4172 update
- Neighbourhood Watch
- End of Year Accounts

**15. To Note Date of Next Meeting – Monday 1<sup>st</sup> October 2018 at 7.30pm**

The Chairman declared the meeting closed at 9.30pm

**Signed.....**  
Chairman

**Date.....**

## INFORMATION SHEET

DATES OF SCHEDULED MEETINGS – (all held at Munsley WI Hall at 7.30pm unless advised otherwise)

2018 - Monday 30th July, Monday 24th September, Monday 26th November,  
2019 - Monday 28th January, Monday 25th March, Monday 27th May (TBC)

### PARISH CLERK UPDATE

- Road defects reported to Locality Steward / Herefordshire Council via website
- New Website now live – <https://pixleyanddistrictpc.org.uk>
- NDP Support work undertaken and Reg 16 documents submitted to Herefordshire Council
- NDP Grant Application submitted
- Planning Enforcement contacted regarding concerns
- Lengthsman /P3 materials delivered
- HALC Eastern Area meeting attended
- SLCC meeting attended
- End of Year Accounts Audit Completed
- Website updated

### GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings \*
- Herefordshire Rural Hub – June & July newsletters \*
- Herefordshire Council – Budget consultation presentation slides \*
- Herefordshire Council – Transport Package Consultation\*
- HALC – Information Corner \*
- HALC – Eastern Area Meeting 18th July Agenda \*
- HALC – GDPR guidance \*

\* Circulated to Cllrs.

**OUTSTANDING ACTIONS** - These are the consolidated actions outstanding after the last meeting:-

|         |      |           |         |   |
|---------|------|-----------|---------|---|
| July 17 | 3    | All cllrs | ongoing | Spread the word about Cllr vacancy                  |
| Sept 17 | 11.1 | Clerk     | Ongoing | Contact Alexander Park re cutting of roadside hedge |

**PLANNING RECORD** – (last six months)

JAN 2018 **172442 The Verzons, Ledbury, HR8 2PZ** Proposed 300mm stainless steel flue pipe system direct to outside keeping in place the firebreak which is already fitted **PC no objections.**

**HEREFORDSHIRE COUNCIL DECISION – REFUSED 5.6.18**

JAN 2018 **P180457/PA4 - (Part 3) Class Q - Prior Approval Land at Alderbrook Farm Little Marcle Ledbury Herefordshire** Proposed conversion of existing agricultural building into two dwellings. Withdrawn 20.3.18

MARCH 2018 **180290 - St Bartholomews Church, Munsley, HR8 2SQ** Proposal to install an outside eco-composting toilet. The **PC have no objections.**

**HEREFORDSHIRE COUNCIL DECISION – GRANTED 12.4.18**

MARCH 2018 **173236 - Knapp Farm, Pixley, HR8 2QB** Proposed hard-standing for storage in connection with soft fruit business. (additional information) The **Parish Council object** as their concerns over flooding and noise risk have not been addressed by the applicant.

**HEREFORDSHIRE COUNCIL DECISION -**

MAY 2018 **181348 – Land at The Vern, Munsley** Proposed variation of condition 2 of planning permission 163224 (Proposed replacement dwelling, with integral garage and garden store outbuilding. Change of use of agricultural land to residential), change to first floor cladding and change of ground floor render. The **Parish Council have no comments** to make

**HEREFORDSHIRE COUNCIL DECISION –**

JULY 2018 **181806 - Yew Tree Farm, Aylton, HR8 2RQ** Proposed conversion of attached former cider mill and dairy to domestic accommodation. Remedial works and installation of new bathrooms. The Parish Council have no objections

**HEREFORDSHIRE COUNCIL DECISION -**

July 2018 **182202 - Newbridge Farm Park, Newbridge Farm, Aylton, HR8 2QG** Proposed extension to hay barn to create new animal display barn **The Parish Council support this application** but wish to ensure that footpath LM4 which runs along through this property is not obstructed by the extension

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