

PIXLEY & DISTRICT PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ Tel: 01531 670036
email:- pixleyclerk@btinternet.com website:- <https://pixleyanddistrictpc.org.uk>

Minutes of the Parish Council meeting held on Monday 26th November 2018

Present

Councillors K Bray (KB), K Davies, P Hawker (PH), M Skittery (MS), S Swaithes (SS), M Tristram (MTr) and Mrs M Thwaites (MTh)

In Attendance

Janet Chester – Parish Clerk

Members of the Public: 1

The Chairman Cllr Bray welcomed everyone to the meeting

1. Apologies for Absence

Cllrs A Mawby, I Pritchard and E Thompson (other commitments), Cllr Cowell and Ward Cllr Lester (illness)

2. Declarations of Interest and Requests for Dispensations

None.

3. Councillor Vacancies – To Note Councillor Vacancies and To Receive any Nominations for Co-Option

John Davenport introduced himself to the councillors who did not know him. He was then nominated by Cllr Skittery and seconded by Cllr Davies. No other nominations were received. He will fill the vacancy for Munsley. The Declaration of Acceptance of Office and Register of Interest forms were completed and signed.

RESOLUTION / ACTION: The clerk will forward these to Herefordshire Council.

The clerk reminded councillors that there remains two vacancies on the parish council, one for Aylton and one for Pixley, both of which can be filled by co-option.

4. To Consider Approval of Minutes of Parish Council meeting held on 1st October 2018

RESOLUTION: The minutes of the parish council meeting held on 1st October 2018 having previously been circulated were AGREED and duly signed by the Chairman.

5. To Receive a Brief Report from Three Crosses Ward Councillor, Mr Jonathan Lester

Ward Cllr Lester had forwarded his apologies but had sent an email report advising that the proposed council budget is set at council tax increase of 4.9% and the relevant scrutiny committees will assess the proposals this week. The budget will be agreed by the formal cabinet and full council meetings in the new year. The parish council summit was well received and Herefordshire Council are set to hold another summit on 24th January 2019. He asked that all parish councillors attend and thanked those who attended the first summit. The report and decision on the review of the A4172 speed limit is now expected to be mid-December.

6. Public Participation Session for Local Residents to raise matters relevant to the Parish Council

It was thought that the new roundabout on Ledbury Bypass should legally have some form of lighting.

7. Planning:

7.1 To Consider Planning Applications for comment:

None.

7.2 To Note Details of Decision Notices Received from Herefordshire Council

Noted. The clerk has spoken to the owner of Newbridge Farm Park and asked them to advise us when they put in the application for the footpath diversion.

8. Pixley and District Neighbourhood Development Plan

8.1 To Receive an Update on the NDP

The NDP is now at the examination stage which normally takes three to four months to be completed.

9. Information Section / Correspondence / Discussion:

9.1 To Review Information and Outstanding Actions

Reviewed and updated.

9.2 To Discuss the Future of Herefordshire Council Museums, Libraries and Archive Services

RESOLUTION: It was felt that it was better to put the services out to tender rather than end them. Councillors expressed their dismay that this project was going ahead without wider community consultation.

9.3 To Discuss New Road Safety Funding Initiatives

An email had been circulated about an initiative which has been launched to raise awareness and speed evidence measures.

RESOLUTION / ACTION: The clerk will speak to the Safer Roads Partnership to see if this initiative would help fund a SID for the parishes.

9.4 To Discuss whether Fuel Poverty is an issue for residents in the parishes

RESOLUTION: This was not thought to be an issue in the parishes. The information received will be put onto the website and in local parish magazines so that residents are aware that help is available should it be required.

9.5 To Consider Purchase of new noticeboard(s) for Munsley / Pixley parish(es)

RESOLUTION / ACTION: The notice board at The Nest will be collected and checked to see if it can be repaired. The clerk will ask for the old website to be taken down so that only the current up to date website is found in search engines.

10. Highways/Footpaths:

10.1 To Receive Update ref. A4172 Speed (if any)

Ward Councillor Lester has advised that the report should be published in Mid December.

10.2 To Receive Report from Footpath Officer(s)

The lengthsman has done the works required, however the footpaths officer advised that the post in Rectory Lane had not been re-instated and that the handrail on the ditch crossing was not firmly fixed.

RESOLUTION / ACTION: The clerk will advise the lengthsman of these problems and ask if he will return to complete them or lower his invoice cost. It was suggested that the parish council ask another person if they would be interested in doing the smaller jobs whilst keeping the current lengthsman for work that required small plant machinery. The clerk will contact the person suggested to see if they are interested and to check that they hold the correct necessary insurance.

10.3 To Receive any New Highway Defects

A manhole at the Trumpet Crossroads has sunk. It is believed that defects are being reported as repaired but are not being done or reports of work completed are duplicated.

RESOLUTION / ACTION: The clerk will report the manhole and forward email evidence to the cabinet member for highways of defects not being repaired.

10.4 To Consider Purchase of Grit/Salt Bins and storage of grit/salt

Salt/Grit bins at Poolend and the C1305/C1303 junction in Aylton are damaged and need to be replaced by Balfour Beatty. The grit bin at Little Marcle Crossroads needs refilling. A bin is required on the C1155 Ashperton to Bosbury lane and on the C1306 bend by Brook Farm but Balfour Beatty will not provide them at these locations.

Balfour Beatty have also offered one tonne of grit/salt FOC for the parish councils use. It would need to be stored somewhere dry and on a hardstanding floor.

RESOLUTION / ACTION: It was AGREED for the clerk to purchase two new grit bins at a maximum cost of £200. The clerk will ask Balfour Beatty to replace the damaged bins and deliver the tonne of salt to Cllr Skittery who has offered to store it.

10.5 To Confirm and Decide any Jobs for the Lengthsman / Locality Steward

RESOLUTION / ACTION: The clerk will chase Balfour Beatty about the clearing of the ditch and drain by Little Marcle Post Office. She will also request verge markers for Munsley Lane.

11. Finance / Governance:

11.1 To Note Finance Report and Bank Balances

Noted. Bank balances as at 1.11.18 current account £9678.05 reserve account £2812.65.

11.2 To receive Report from Financial Working Group Meeting

The finance working group had met and gone through the budget figures in detail and agreed to make a recommendation to full council for a precept request of £8580 for 2019/20.

11.3 To Decide Budget and Parish Precept 2019-20

The Parish Council need to advise Herefordshire Council of their precept requirement in December. The clerk had circulated a draft budget for councillors to consider and which had been scrutinised by the finance working group.

RESOLUTION / ACTION: It was AGREED that the clerk request a precept of £8580 for 2019/2020.

11.4 To Consider Payments of Outstanding Accounts

000463: J Chester – clerk Salary as agreed plus expenses £88.99 Oct/Nov
 000464: HMRC – PAYE Oct/Nov - £24.60

RESOLUTION / ACTION: All payments AGREED.

12. Reports: To Receive any Reports from Meetings Attended

The clerk had attended the HALC Conference and AGM and also the Eastern Area meeting.

The Neighbourhood Watch / Crime Prevention evening was poorly attended with only three parish councillors and the clerk attending together with one resident and a parish councillor from Tarrington.

13. Training: To Note any forthcoming training dates

13.1 HALC Training Diary Dates – have been circulated.

13.2 Defibrillator Training Evening – to be held jointly with Eastnor Parish Council at Eastnor Cricket Pavilion on Feb 4th/5th 2019 date TBC

14. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

- NDP
- A4172 Report
- Grit Bins

15. To Note Date of Next Meeting – Monday 28th January 2019

The Chairman declared the meeting closed at 9.20pm.

Signed:.....
Chairman

Dated:.....

INFORMATION SHEET

DATES OF SCHEDULED MEETINGS – (all held at Munsley WI Hall at 7.30pm unless advised otherwise)

2019 - Monday 28th January, Monday 25th March, Monday 13th May (TBC)

PARISH CLERK UPDATE

- Road defects reported to Locality Steward / Herefordshire Council via website
- New Website now live – <https://pixleyanddistrictpc.org.uk>
- NDP Support work undertaken and Examination documents submitted to Herefordshire Council
- Website updated
- Grit Bins requested from Balfour Beatty and costs of purchasing obtained
- Parish Council Notice Board at The Nest investigated
- Lengthsman chased for work completion
- Planning Enforcement reported caravan at Old Pickling Plant
- A4172 report chased again
- Crime Prevention evening arranged – 22nd November

- Defibrillator training evening arranged for early 2019

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
 - Balfour Beatty – Herefordshire Road Closures Oct & Nov *
 - Balfour Beatty – Trumpet Crossroads and Storesbrook Bridge road closures *
 - Herefordshire Rural Hub – October & November newsletters *
 - Herefordshire Council – Invitation to Parish Council Summit 17th October *
 - Herefordshire Council – Invitation to NMiTE Inauguration *
 - Herefordshire Council – Volunteering Opportunities *
 - Herefordshire Council – Travellers Sites Additional Consultation *
 - Herefordshire Council – Christmas Waste collections *
 - Herefordshire Council – Hereford Area Plan Housing & Employment Sites*
 - Herefordshire Council – Cabinet Update 4th & 24th October *
 - Herefordshire Council – Remembrance Sunday Programme of events *
 - Herefordshire Council – Changes in Parish Liaison *
 - Herefordshire Council – Future of Museums, Libraries and Archive Services *
 - Herefordshire Council – One Community LGAA/NALC Guide *
 - Jonathan Lester – School Provision *
 - HALC – Information Corner *
 - HALC – Training Diary*
 - HALC – Annual Conference and AGM *
 - HALC – Eastern Area meeting agenda 21st Nov *
- * Circulated to Cllrs.

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting:-

July 18	3	All cllrs	ongoing	Spread the word about Cllr vacancies
Sept 18	9.1	Clerk	Complete	Contact Alexander Park re cutting of roadside hedge
Oct 18	7.2	Clerk	Ongoing	Monitor Condition applied to 182203 Newbridge Farm for footpath diversion

PLANNING RECORD – (last six months)

JAN 2018 **172442 The Verzons, Ledbury, HR8 2PZ** Proposed 300mm stainless steel flue pipe system direct to outside keeping in place the firebreak which is already fitted **PC no objections.**

HEREFORDSHIRE COUNCIL DECISION – REFUSED 5.6.18

MARCH 2018 **173236 - Knapp Farm, Pixley, HR8 2QB** Proposed hard-standing for storage in connection with soft fruit business. (additional information) The **Parish Council object** as their concerns over flooding and noise risk have not been addresses by the applicant.

HEREFORDSHIRE COUNCIL DECISION - WITHDRAWN

MAY 2018 **181348 – Land at The Vern, Munsley** Proposed variation of condition 2 of planning permission 163224 (Proposed replacement dwelling, with integral garage and garden store outbuilding. Change of use of agricultural land to residential), change to first floor cladding and change of ground floor render. The **Parish Council have no comments to make**

HEREFORDSHIRE COUNCIL DECISION – GRANTED 31.5.18

JULY 2018 **181806 - Yew Tree Farm, Aylton, HR8 2RQ** Proposed conversion of attached former cider mill and dairy to domestic accommodation. Remedial works and installation of new bathrooms. The **Parish Council have no objections**

HEREFORDSHIRE COUNCIL DECISION -

July 2018 **182203 - Newbridge Farm Park, Newbridge Farm, Aylton, HR8 2QG** Proposed extension to hay barn to create new animal display barn **The Parish Council support this application** but wish to ensure that footpath LM4 which runs along through this property is not obstructed by the extension

HEREFORDSHIRE COUNCIL DECISION – GRANTED WITH CONDITIONS 6.9.18

September 2018 **182811 Sawpit Orchard, Aylton, HR8 2QH** Proposed steel framed building to include four stables and store. **The Parish Council object to this application in its present form and would require further clarification and details on the below before it could be re-considered**

HEREFORDSHIRE COUNCIL DECISION -

September 2018 **182933 Pixley House, Pixley HR8 2QB** Variation of condition 4 (MH97/0627) Ancillary accommodation over garage. Vary to allow for third party occupation. **The Parish Council support this application.**

HEREFORDSHIRE COUNCIL DECISION – GRANTED WITH CONDITIONS 1.11.18

DRAFT