

# PIXLEY & DISTRICT PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ Tel: 01531 670036  
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## Minutes of the Parish Council meeting held on Monday 1st October 2018

### Present

Councillors K Bray (KB), Mrs J Cowell (JC), K Davies, P Hawker (PH), I Pritchard (IP), M Skittery (MS), S Swaithes (SS), M Tristram (MTr) and Mrs M Thwaites (MTh)

### In Attendance

Three Crosses Ward Councillor Jonathan Lester  
Janet Chester – Parish Clerk

### Members of the Public: 1

The Chairman Cllr Bray welcomed everyone to the meeting

### 1. Apologies for Absence

Cllrs A Mawby and E Thompson (other commitment)

### 2. Declarations of Interest and Requests for Dispensations

Cllr Thwaites declared a disclosable pecuniary interest in agenda item 7.1 Planning Application 182933 as she is the joint applicant.

### 3. Councillor Vacancies – To Note Councillor Vacancies and To Receive any Nominations for Co-Option

No nominations were received. The clerk reminded councillors that there are now three vacancies on the parish council, one for Aylton, one for Munsley and one for Pixley, all of which can be filled by co-option.

### 4. To Consider Approval of Minutes of Parish Council meeting held on 30<sup>th</sup> July and 11<sup>th</sup> September 2018

**RESOLUTION:** The minutes of the parish council meetings held on 30<sup>th</sup> July and 11<sup>th</sup> September 2018 having previously been circulated were AGREED and duly signed by the Chairman.

### 5. To Receive a Brief Report from Three Crosses Ward Councillor, Mr Jonathan Lester

Ward Cllr Lester advised that he has enquired on the parish councils behalf for a report on the impact of Ledbury developments on local schools provision. A report has been commissioned and he will forward a copy to us. Also the A4172 report has been delayed due to possible road improvements that may take place and a new director of highways being appointed. He will ensure that the report is forwarded to us before the November meeting.

Ward Cllr Lester reported that there is a lot going on with the new university. He has attended a “Dragons Den” type meeting with a committee from the House of Lords to discuss the Government policy on Rural Affairs and requested that infrastructure is put in place for Herefordshire to grow its own economy. The route for Herefords bypass has been chosen and the design detail is now being done before a phase three planning application is submitted. Herefordshire Council have launched a new magazine “Herefordshire Now” to advise residents what is going on. A PDF version will be sent to parish council clerks to circulate. A recent article in The Guardian newspaper about Syrian refugees in Herefordshire was very positive.

Herefordshire Council are holding a parish council summit on 17<sup>th</sup> October, the purpose of which is to encourage increased dialogue between parish councils and Herefordshire Council and the challenges faced by everyone and to bounce ideas off each other.

## **6. Public Participation Session** for Local Residents to raise matters relevant to the Parish Council

The clerk had received emails expressing residents and councilors frustration on the time it is taking for the speed report on the A4172 to be produced by Herefordshire Council. It was promised for May and is now end of September!!

## **7. Planning:**

### **7.1** To Consider Planning Applications for comment:

(Cllr Thwaites having previously declared an interest left the room at this point).

**182933 - Pixley House, Pixley, HR8 2QB** - Variation of a condition 4. (MH 97/0627) Ancillary accommodation over garage. Vary to allow for third party occupation.

**RESOLUTION / ACTION:** The Parish Council support this application.

(Cllr Thwaites re-entered the room at this point.)

### **7.2** To Note Details of Decision Notices Received from Herefordshire Council

Noted. The Parish Council are to monitor the condition applied to planning application 182203 for a footpath diversion application to be submitted for footpath LM4.

## **8. Pixley and District Neighbourhood Development Plan**

### **8.1** To Receive an Update on the NDP

The Parish Council has chosen the examiner for the NDP from a list provided by Herefordshire Council. The NDP is now at the examination stage.

## **9. Information Section / Correspondence / Discussion:**

### **9.1** To Review Information and Outstanding Actions

Reviewed and updated. The hedge at Alexander Park has finally been cut back but will need regular annual trimming to maintain verge width.

### **9.2** To Discuss Little Marcle Church

A consultation has taken place with local residents and a meeting will be held to discuss the responses.

### **9.3** To Discuss Pixley Church

**RESOLUTION / ACTION:** The Parish Council has no comment to make at present.

### **9.4** To Discuss Old Pickling Plant

**RESOLUTION / ACTION:** The Parish Council are trying to ascertain the ownership of this plot of land. No more can be done until this is known.

## 10. Highways/Footpaths:

### 10.1 To Receive Update ref. A4172 Speed (if any)

No more action to be taken until the report is received from Herefordshire Council.

### 10.2 To Receive Update on Ashperton Bridge (if any)

None.

### 10.3 To Receive Report from Footpath Officer(s)

The materials for repairs are still being stored at Cllr Thwaites. The Hereford Trail is now clear and the landowner has been asked to ensure that when new crops are planted that a footpath remains accessible.

### 10.4 To Discuss Herefordshire Council Pothole Repairs & Public Realm Services

The Parish Council had been asked for their comments on the above topic.

**RESOLUTION / ACTION:** It was felt that verge cutting is done too fast and sometimes looked “chewed” rather than cut, also the rubbish exposed after cutting needs to be cleared. It questions whether verge cutting is inspected at all. Pothole repairs – it was felt that by only repairing large potholes and not nearby smaller ones at the same time was not cost effective as they would be returning to the same area within weeks. If Herefordshire Council did one stretch at a time it was felt that they would receive greater public support and understanding. The clerk will forward these views.

### 10.5 To Receive any New Highway Defects

**RESOLUTION / ACTION:** The clerk will report a pothole on the end of U67406 that needs repair.

### 10.6 To Confirm and Decide any Jobs for the Lengthsman

**RESOLUTION / ACTION:** The clerk is to chase the lengthsman for a date when he will carry out the works we require him to do.

## 11. Finance / Governance:

### 11.1 To Note Finance Report and Bank Balances

Noted. Bank balances as at 1.9.18 current account £6891.46 reserve account £2812.42.

### 11.2 To Discuss Budget and Parish Precept 2019-20

The Parish Council need to advise Herefordshire Council of their precept requirement in December. The clerk has circulated a draft budget for next year for councillors to consider.

### 11.3 To Decide Date for Finance Working Group Meeting

**RESOLUTION / ACTION:** Attendees – Cllrs Bray, Tristram, Hawker and Mawby and the clerk. Provisional date 23<sup>rd</sup> October at 7.30pm. The clerk will email these cllrs to ensure date is mutually convenient.

### 11.4 To Consider Payments of Outstanding Accounts

000459: J Chester – clerk Salary & expenses Aug/Sept – as agreed  
 000460: HMRC – PAYE Aug/Sept - £24.40  
 000461: HALC – GDPR Training - £36.00  
 000462: Autela Group - Payroll Services Q2 - £46.80

**RESOLUTION / ACTION:** All payments AGREED.

**12. Reports:** To Receive any Reports from Meetings Attended

Cllr Bray attended a meeting about the closure of the Bosbury Road B4214 to repair Storesbrook bridge. It is planned to be closed at the end of November. The repair of the bridge has been planned for two years so local residents had expressed their dismay that they had not been consulted about the best time for the work to be done and how the closure would affect their businesses, Christmas trade and work and school journeys.

**13. Training:** To Note any forthcoming training dates

**13.1** HALC Training Diary Dates – will be circulated when received.

**13.2** Defibrillator Training Evening – early 2019 date TBC

**13.3** Neighbourhood Watch / Crime Prevention – Thursday 22<sup>nd</sup> November 7.30pm at Munsley WI Hall

**14. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)**

- 2019-20 Precept

**15. To Note Date of Next Meeting – Monday 29th November 2018**

The Chairman declared the meeting closed at 9.25pm.

**Signed:**.....  
Chairman

**Dated:**.....

## INFORMATION SHEET

DATES OF SCHEDULED MEETINGS – (all held at Munsley WI Hall at 7.30pm unless advised otherwise)

2018 - Monday 26th November,

2019 - Monday 28th January, Monday 25th March, Monday 27th May (TBC)

### PARISH CLERK UPDATE

- Road defects reported to Locality Steward / Herefordshire Council via website
- New Website now live – <https://pixleyanddistrictpc.org.uk>
- NDP Support work undertaken and Examination documents submitted to Herefordshire Council
- Website updated
- Parish Council Notice Board at The Nest investigated
- Lengthsman chased for work date
- Accident on A4172 queried and logged
- A4172 report chased

### GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings \*
- Balfour Beatty – Road Closures August & Sept \*
- Balfour Beatty – Parish Footpath Officers Briefing Q&A Notes\*
- Herefordshire Rural Hub – August & September newsletters \*
- Herefordshire Council – Invitation to Parish Council Summit 17<sup>th</sup> October \*

- Herefordshire Council – Closure of Storesbrook Bridge \*
  - Herefordshire Council – Draft Children & Young Peoples Consultation\*
  - Herefordshire Council – Invitation to NMiTE Inauguration \*
  - Herefordshire Council – Publication of Annual Fire Authority Report 2018-19\*
  - Herefordshire Council – Pothole Repairs & Public Realm Services Consultation\*
  - Herefordshire Council – War Memorials \*
  - Herefordshire Council – Hereford Area Plan Housing & Employment Sites\*
  - Herefordshire Council – Cabinet Update 2<sup>nd</sup> August & 19 September \*
  - Herefordshire Council / Balfour Beatty – Invitation to Storesbrook Bridge Closure meeting 28/9 2.30 WHVH\*
  - Herefordshire Council – Dog Fouling Notices\*
  - Herefordshire Council – Training to become an Interpreter \*
  - Herefordshire Council – Remembrance Sunday Programme of events \*
  - HALC – Information Corner \*
  - HALC – Training Diary\*
- \* Circulated to Cllrs.

**OUTSTANDING ACTIONS** - These are the consolidated actions outstanding after the last meeting:-

July 18	3	All cllrs	ongoing	Spread the word about Cllr vacancies
Sept 18	9.1	Clerk	Complete	Contact Alexander Park re cutting of roadside hedge

**PLANNING RECORD** – (last six months)

JAN 2018 **172442 The Verzons, Ledbury, HR8 2PZ** Proposed 300mm stainless steel flue pipe system direct to outside keeping in place the firebreak which is already fitted **PC no objections.**

**HEREFORDSHIRE COUNCIL DECISION – REFUSED 5.6.18**

JAN 2018 **P180457/PA4 - (Part 3) Class Q - Prior Approval Land at Alderbrook Farm Little Marcle Ledbury**

**Herefordshire** Proposed conversion of existing agricultural building into two dwellings. Withdrawn 20.3.18

MARCH 2018 **180290 - St Bartholomews Church, Munsley, HR8 2SQ** Proposal to install an outside eco-composting toilet. The **PC have no objections.**

**HEREFORDSHIRE COUNCIL DECISION – GRANTED 12.4.18**

MARCH 2018 **173236 - Knapp Farm, Pixley, HR8 2QB** Proposed hard-standing for storage in connection with soft fruit business. (additional information) The **Parish Council object** as their concerns over flooding and noise risk have not been addresses by the applicant.

**HEREFORDSHIRE COUNCIL DECISION - WITHDRAWN**

MAY 2018 **181348 – Land at The Vern, Munsley** Proposed variation of condition 2 of planning permission 163224 (Proposed replacement dwelling, with integral garage and garden store outbuilding. Change of use of agricultural land to residential), change to first floor cladding and change of ground floor render. The **Parish Council have no comments** to make

**HEREFORDSHIRE COUNCIL DECISION – GRANTED 31.5.18**

JULY 2018 **181806 - Yew Tree Farm, Aylton, HR8 2RQ** Proposed conversion of attached former cider mill and dairy to domestic accommodation. Remedial works and installation of new bathrooms. The **Parish Council have no objections**

**HEREFORDSHIRE COUNCIL DECISION -**

July 2018 **182203 - Newbridge Farm Park, Newbridge Farm, Aylton, HR8 2QG** Proposed extension to hay barn to create new animal display barn **The Parish Council support this application** but wish to ensure that footpath LM4 which runs along through this property is not obstructed by the extension

**HEREFORDSHIRE COUNCIL DECISION – GRANTED WITH CONDITIONS 6.9.18**

September 2018 **182811 Sawpit Orchard, Aylton, HR8 2QH** Proposed steel framed building to include four stables and store. **The Parish Council object to this application in its present form and would require further clarification and details on the below before it could be re-considered**

**HEREFORDSHIRE COUNCIL DECISION -**